



ONLINE ENROLLMENT BENEFITS

Sign up for online enrollment and start enjoying the rewards immediately.

1. Receive a monthly email reminder to update enrollment records one week prior to billing.
2. Make real-time updates. As soon as online enrollment records are updated and saved by the administrator, the updates are reflected in enrollment and billing records
3. Adjust enrollment records from anywhere with Internet access, 24/7. You don't have to be in the office to update enrollment records.
4. Streamline your enrollment record keeping. Online enrollment ensures that date of enrollment changes, the changes made and the billing consequences are tracked and available online 24/7.
5. Control the quality of enrollment data. The administrator controls the record entries from start to finish, reducing the chance of human error.

*****Less than one percent of employers who have accepted have any regrets.**

*****More than half of the employers using online enrollment rate the DCPG system as better than most comparable systems offered by other carriers.**



Online Enrollment Website User Request Form

Group Effective Date: _____ Expiration Date: _____

Company: _____

Internal Use Only

Group Number: _____

Number of Payroll Offices: _____

Group Number: _____

Number of Payroll Offices: _____

Contract Type: Voluntary Employer Sponsored

Open Enrollment Start Date: ____ / ____ / ____ End Date: ____ / ____ / ____

Dependent / Student Cutoff Age: 19 / 25 End of Month (student verification rules apply)

New employees will be effective:

0 days, first of following month

date of hire

30 days, first of following month

31st day of employment

60 days, first of following month

61st day of employment

90 days, first of following month

91st day of employment

Other: _____

Users

1. Contact Name: _____

Phone: _____ Type of Internet Browser: _____

Email Address: _____

Payroll Offices Responsible For: _____

2. Contact Name: _____

Phone: _____ Type of Internet Browser: _____

Email Address: _____

Payroll Offices Responsible For: _____

**PLEASE NOTE: ACCESSIBILITY TO ONLINE ENROLLMENT
WILL TAKE PLACE UPON YOUR EFFECTIVE DATE.**